

HR administrator open to joining other sectors

Nur Diana Abdul Rashid, 26

- Was a human resource administrator in an oil and gas company. Her contract ended last December.
- She has more than three years of experience in human resources and is familiar with resource management software systems.
- Is looking for a position as a human resource administrator.
- Holds a bachelor of business in human resource management from the Royal Melbourne Institute of Technology University through the Singapore Institute of Management.

SHE SAYS

"I'm a self-motivated fast learner who is always open to suggestions. In these times of recession, I'm not choosy about which sector I go into. I'm also open to contract positions because I believe that there are things to learn, no

matter how long the contract period."

HR EXPERT RECOMMENDS Ms Teo Siew Poh, recruitment consultant, and Ms Roseleen Lua, assistant recruitment manager of RecruitPlus Consulting, say:

"Diana is confident and proactive. With her positive attitude, I'm sure she'll find work soon.

"She can look into industries unaffected by the downturn, like logistics and oil and gas. Her experience in oil and gas is a bonus.

"But it's still an employer's market now and getting connected on social networking sites like Facebook and LinkedIn may help to link her up with potential employers."

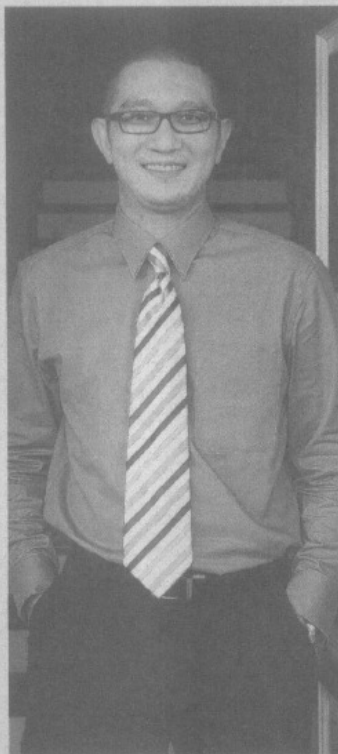
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PHOTO: NG SOR LUAN

Ms Nur Diana Abdul Rashid is open to contract positions.

He seeks permanent IT support position



ST PHOTO: NG SOR LUAN

Upgrading in specific computer skills will help Mr Low to specialise.

Tommy Low Siak Thong, 39

- Left his helpdesk specialist position in a technology company when his contract expired in January.
- Has more than 10 years of experience in information technology, specialising in helpdesk and technical support.
- Is looking for an IT support position.
- Holds a diploma in computer studies from private school Informatics.

HE SAYS

"I'm an easy-going person who is willing to learn.

It's been hard trying to secure a permanent position in the IT sector but I'm willing to work long hours and travel for work."

HR EXPERTS RECOMMEND Mr Ea Wen Jie, recruitment consultant, and Ms Roseleen Lua, assistant recruitment manager of RecruitPlus Consulting, say:

"The job market is very competitive now, and when it comes to IT, many companies prefer to offer contract rather than permanent positions.

Tommy has over 10 years of experience in IT helpdesk support. He should continue in that area and upgrade himself in specific computer skills whenever possible so he can specialise in a certain field.

It would also be useful for him to be proactive and ring up companies to follow up after sending out resumes."

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